



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
EDUCATION

2026 PROVINCIAL LEARNER ADMISSION MANAGEMENT PLAN

NO	ACTIVITY	IMPLEMENTATION PERIOD
01	Distribution of the Draft Circular to sister Directorate and District officials for input.	01-02 May 2025
02	Conducting on-line workshop with circuit managers and Governance Managers.	07 May 2025
03	Issuing Learner Admission Circular for 2026	19 May 2025
04	Constitution of Admission Committees for Schools, Circuits and Districts	19 -23 May 2025
05	Learner admission advocacy by the Department	19 - 30 May 2025
06	Learner admission advocacy by the school	19 - 30 May 2025
07	Learner Admission Workshop with Governance officials on content of the Circular and Management Plan	21 May 2025
08	Learner admission workshop with Principals and SGB Chairpersons by District Officials	22-23 May 2025
09	Workshop with Employee organisation, Governing Body, Principal Association and other stakeholders on the circular and Management Plan QLTC	23 May 2025
10	Local Based workshop on Directives and Management Plan, by District Governance Manager, Circuit Manager and Principal	26 - 30 May 2025
11	Distribution of learner admission applications (Gr R,1 and 8)	22 May - 31 July 2025
12	Submission or returning of application forms for Entry Grades (Gr R; Gr 1 and Gr 8)	26 May -31 July 2025
13	Closing date for submission of all applications in the Grades (grade R,1 and 8)	31 July 2025
14	Verification of residential address for new applications by the Principal and Admission committee as it is the first criteria to be considered	1 - 15 August 2025
15	Processing of entry grades (gr R, 1 and 8) Application [i.e. informing parents about status of their allocations Admitted or not Admitted	18 Aug -29 August 2025

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Cnr 113 Bliccafd & 24 Excelsior Street, POLOKWANE. 0700, Private Bag X 9489, Polokwane, 0700 Institutional Governance and Learner Support Sub-directorate Tel: 015 290 9420 / 015 290 7601


Mashaba KM

16/05/2025
Date

NO	ACTIVITY	IMPLEMENTATION PERIOD
16	Registration of grievances for entry grades	01 -05 Sep 2025
17	Distribution of Re-registration Forms for current learners at the school, to confirm learners who will return to school in 2026	4-8 August 2025
18	Submission date of Re-registration application Forms	5-8 August 2025
19	Closing date of Re-registration application Forms	8 August 2025
20	Processing of Re-registration Applications	11-22 August 2025
21	Distribution of internal grades [Gr 2; 3, 4, 5, 6, 7, 9, 10, 11 & 12 application Forms and new applicants	25-29 August 2025
22	Verification of residential address for new applications (internal grades) by the Principal and Admission committee as it is the first criteria to be considered	1-15 Sept 2025
23	Processing of internal grades Application [that is informing parents about status of their applications Admitted or not Admitted	16 - 30 Sept 2025
24	Registration of grievances for internal grades	06 - 10 October 2025
25	All learners who are not admitted and who are admitted are submitted to circuits electronically	20-28 October 2025
26	Learner placement by circuit	29 Oct- 07 Nov 2025
27	Submission of Grievances of unplaced learners submitted to circuit	10 - 18 Nov 2025
28	Adjudication of grievances and learner placement by the circuit	19 - 28 Nov 2025
29	Submission of admission report	01 - 02 Dec 2025
30	Province and District intervention on unresolved cases	02 - 05 Dec 2025
31	Submission of report including statistics	08 - 09 Dec 2025
32	District and circuit supported by Provincial Team attend to outstanding grievances	07 - 20 Jan 2026
33	Submission of appeals to MEC	21 -27 Jan 2026
34	Adjudication of appeals	28 Jan - 10 Feb 2026
35	Special admission of cases e.g. Relocation attended at all levels	Ongoing

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